

# **Brand Guidelines**

# Our History

Primrose Hospice & Family Support Centre has been providing care and support to patients in North East Worcestershire since 1987.

The original hospice opened at Hill Top in 1987 before moving to the current location in St Godwalds Road in 1991.

In 2003, an extension was built to house the Day Hospice and improve the clinical space. In 2010 the Coppice Centre was built to provide an enhanced Family Support Service.



## Our Vision Statement

"To provide the best possible care and support to anyone in our catchment area who requires our services, ensuring choice and empowerment for every individual."

This statement should be channelled through all communications we have with all stakeholders. It is not necessary to use the whole statement at all times, sections can be used in communications.

## Our Mission Statement

"Primrose Hospice is a charity which enhances quality of life for people with life limiting illness in North East Worcestershire; in addition, we provide care and support for families, carers and friends."

This statement should be channelled through all communications we have with all stakeholders.

## Our Values

### Care:

- Provide high quality personalised care and support for everyone
- Be the best we can be at everything we do

## Community:

- Primrose, one team providing holistic support
- Inclusive and work together both internally and externally

## Compassion:

- Respect and dignity for all
- We listen, engage and act with warmth, kindness and understanding

These values should be communicated by all staff/volunteers through all communications we have with all stakeholders.

# Our logo



Our logo is integral to representing our brand and core values.

Only approved versions of our logo can be used. Any change in the logo may damage the strength of our brand image.

The above logo is the main logo that should be used across all marketing and communications throughout the whole hospice.

## **Secondary Logos**

The below logos can be used on darker backgrounds with white-out text. The Primrose icon cannot be changed and must always bare it's original colours as shown below:



### Minimum Size

It is important that our logo is always big enough to see clearly. Therefore the minimum size of our logo should never be less than 27mm.

Exceptions can be made for certains items e.g. lpens, trolley tokens, badges etc



## Colour Palette

### Primary Palette

C85 M16 Y78 K3 R0 G144 B92 #00905e C2 M9 Y91 K0 R253 G222 B46 #ffde0e C89 M14 Y0 K56 R0 G88 B123 #00587B

C2 M9 Y91 K0 R253 G222 B46 #ffde0e

Our colour palette is another integral element to our branding. It is important that we stick to these colours throughout our brand. These colours are reflected in our logo.

## Secondary Palette

C53 M15 Y8 K0 R129 G184 B218 #81b8da C30 M22 Y17 K57 R106 G109 B113 #6a6d71

There are exceptions to our colour palette when creating marketing materials for some fundraising events.

# Fonts/Typefaces

### Roboto Slab

This serif font is used solely for headlines.

There are three different weights used, being Roboto Slab Light, Regular and Bold. The weights are used depending on what works best visually.

Roboto Slab complements Century Gothic which is used for sub headers and body copy, these fonts contrast with one another and strengthen one another's appearance.

Headline font

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

Roboto Slab: Light

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

Roboto Slab: Regular

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

Roboto Slab: Bold

### Century Gothic

This sans-serif font is used for sub-headers and body copy only.

There are four different weights used, being Century Gothic Regular, Italic, Bold and Bold Italic. The weights are used depending on what works best visually.

Sub-headers and body copy

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

Century Gothic: Italic

Century Gothic: Regular

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

Century Gothic: Bold

ABCDEFGHIJKLMNOPQURSTVWXYZ abcdefghijklmnopqurstvwxyz 1234567890.!?

Century Gothic: Bold Italic

# Graphic Elements

Several graphic elements have been created to support and elevate our brand. These elements give our brand consistency and further its recognition.

### Blue Swoosh Elements

The below blue graphics can be used on anything from letterheaded paper, social media graphics and posters.

#### **Primrose Hearts**

The Primrose Hearts are an element of the Primrose Logo. They represent our brand and can be used as decorative elements on various Primrose marketing and communications elements.



# Posters/Flyers

Posters and flyers can be created to promote various different elements of Primrose Hospice.

We use three main pieces of printed literature to promote Primrose Hospice.

### Tri-fold leaflets

Clinical & Wellbeing Services tri-fold leaflet



Our printed literature can be used to promote our organisation in a variety of ways. We send out leaflets to patients and families as well as using them at fundraising events and in our shops.

#### Family Support Services tri-fold leaflet



# Posters/Flyers

### General Primrose Flyer

We use the below double sided A5 flyer to promote Primrose Hospice in our shops and at fundraising events.

#### Front



#### Back



### Primrose Fundraising Events

The fundraising and marketing team work together to produce marketing materials for various

Primrose Fundraising Events throughout the year.

Examples can be seen below.



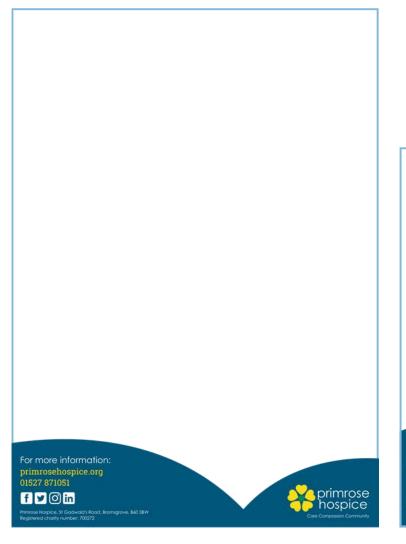


# Poster Templates

There are several poster templates that can be used by staff to create their own posters.

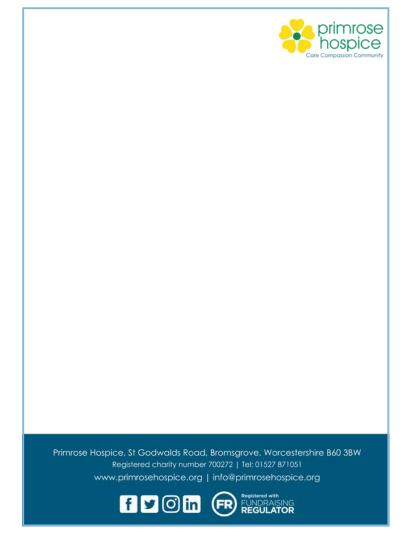
The marketing team can also produce posters and flyers on request. We use the below templates wherever possible to ensure consistant branding.

#### General information poster template





#### Fundraising poster template

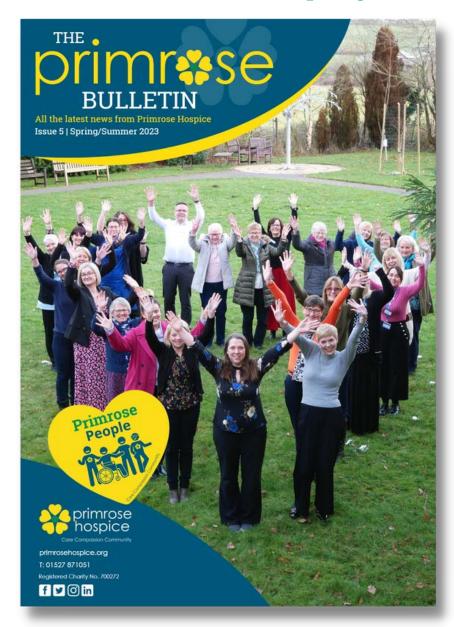


# The Primrose Bulletin

The Primrose Bulletin is a 12 page newsletter that is produced, printed and posted twice per year.

The newsletter follows our branding throughout and can be given out at our shops and fundraising events.

The Primrose Bulletin - Spring/Summer 23







#### Primrose People





## Social Media Icons

Social Media is an integral part of our branding and marketing strategy. It is important that we let the public know that we are on Social Media wherever possible to increase our reach.

We use a set of Social Media Icons throughout our markeing materials. There are two versions of these logos shown below.

#### Colour icons



#### White icons

The below icons can be used on darker backgrounds.



# Use of Logo and Brand

The Primrose Hospice logo and the name Primrose Hospice and Family Support Centre name are owned by the charity Primrose Hospice and Family Support Centre.

At no time should the logo be made available for use by organisations, companies, groups or individuals without the express permission of Primrose Hospice and Family Support Centre.

In order that our 'rights' to this property are maintained it is important that it remains under our control and is always used correctly. This means that as guardians of the logo and title we should be aware of all instances where the logo might be used by agents outside of Primrose Hospice and Family Support Centre.

When agreeing to the use of the Primrose Hospice and Family Support Centre logo by an external body we need to consider carefully about any association which might compromise the Primrose Hospice and Family Support Centre brand.

The use of our logo by any individual or organisation does not infer an endorsement by Primrose Hospice and Family Support Centre.

The logo should always appear in the form in which this guidance requires (see pg 6 for guidance).

All materials and communications must include the Registered Charity Number 700272.

If you would like to request to use the Primrose Hospice logo or a copy of any resources mentioned in this document please contact us:

E: info@primrosehospice.org

T: 01527 871051

